



U.S. General Services Administration

**General Services Administration  
Federal Supply Service  
Authorized Federal Supply Schedule Price List**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The Internet address for GSA Advantage! is:

<http://www.gsaadvantage.gov>

**Federal Supply Schedule 75**  
*Office Products/Supplies and Services and New Products/Technology*

**Contract Number:**

**GS-14F-0015L**

*January 2, 2001 – January 1, 2011*

**Contractor:**

Miller's Office Products  
8600 Cinder Bed Road Lorton, VA 22079  
Phone: 800-664-6097  
Fax: 800-722-9762  
Web: <http://www.millersoffice.com>

**Business Size:**

**Small, Woman-Owned Business**

*For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.fss.gsa.gov>.*

**Terms & Conditions**  
**Contract Number GS-14F-0015L**  
**January 2, 2006-January 2, 2011 (Extension on file)**

1. **Award Special Item Number(s):** 75-200 Commodities (Select Items).
2. **Maximum Order:** \$150,000.
3. **Minimum Order:** \$50.
4. **Geographic Coverage:** 48 Contiguous States, Alaska, Hawaii, Washington, DC, and overseas.
5. **Points of Production:** Varies, in accordance with the 1949 Trade Agreement Act.
6. **Discount:** 31.8% (Weighted Average – discount range 2%-85%). Discounts contain the 0.75% Industrial Funding Fee. See net prices on GSA Advantage.
7. **Quantity Discounts:** For single orders placed, delivered to one location, the following quantity discounts shall apply:

\$50,000 - \$99,999	1%
\$100,000 - \$149,999	4%
\$150,000	6%
8. **Prompt Payment Terms:** Net 30 days.
- 9 a/b. **Credit Cards:** Government credit cards accepted for all purchases.
10. **Foreign Items:** On file with GSA's Office Supplies and Packaging Procurement Division.
- 11a. **Time of Delivery:** Next business-day for orders placed before 4:30 p.m., EST for Washington, DC metro, and before 1:30 p.m., for other time zones.
- 11b. **Expedited Delivery:** All items in this price list are available for expedited delivery.
- 11c. **Overnight and Two-day Delivery:** N/A.
- 11d. **Urgent Requirements:** Call for faster delivery information and quotation.
12. **F.O.B. Points:** 48 contiguous states and Washington, DC. Orders shipping overseas by APO, FPO or other means will incur shipping charges that will be invoiced separately after the items ship.
13. **Ordering Address:**  
Miller's Office Products  
P.O. Box 1335, Newington, VA 22122  
Voice: 800-664-6097 national  
703-644-2522 local  
Fax: 800-722-9762 national  
703-644-2474 local
14. **Payment Address:**  
Miller's Office Products  
P.O. Box 1537  
Newington, VA 22122
15. **Warranty Provision:** Miller's commercial warranties shall apply to all products offered as part of this contract. Miller's shall extend all manufacturer's warranties to the ordering party.
16. **Export Packing Charges:** Call for quotations.
17. **Terms and Conditions of Government Purchase Card Acceptance:** See item 9.
18. **Terms and Conditions of Rental, Maintenance and Repair:** N/A.
19. **Terms and Conditions of Installation:** N/A.
20. **Terms and Conditions of Repair Parts Indicating Date of Parts Price and any Discounts From List Prices:** N/A.
- 20a. **Terms and Conditions for Any Other Services:** N/A.
21. **List of Service and Distribution Points:** N/A.
22. **List of Participating Dealers:** Miller's Office Products.
23. **Preventive Maintenance:** N/A.
24. **Year 2000 (Y2K) Compliant:** Yes.
25. **Environmental Attributes, e.g., Recycled Content, Energy Efficiency, and/or Reduced Pollutants:** On file with GSA's Office Supplies and Packaging Procurement Division. Recycled content items are noted as such in the catalog.
26. **Data Universal Number System (DUNS) number:** 05-860-5775.
27. **Notification Regarding Registration in Central Contractor Registration (CCR) database:** Miller's Office Products is currently registered with CCR.
28. **Return Policy:** Returns shall be picked up and credited on a daily basis as long as they are in re-saleable condition, in their original manufacturer packaging, and returned within 30 days of receipt, for any reason, with the exception of special order items.
29. **JWOD (NIB/NISH):** Miller's Office Products is an authorized JWOD (NIB/NISH) distributor.